

Fax completed application to

205-655-3705

or mail to:

Trussville Area Chamber of Commerce

400 Main Street

Trussville, AL 35173



# Trussville Area Chamber of Commerce 6th Annual Leadership Conference

Thursday, March 9th  
9am—2pm

Trussville Civic Center  
5381 Trussville-Clay Road  
Trussville, AL 35173

Booth fees  
**\$175.00**

Includes a 10' x 10' space & free advertising opportunities

(must be confirmed before **Friday, February 24**)

Table & chairs will be provided.

**Please return forms to the  
Trussville Area Chamber of Commerce Office:  
400 Main Street, Trussville, AL 35173**

All applications are due by **Friday, February 24**

Contact Name: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

What your booth will exhibit: \_\_\_\_\_

Is electricity needed? \_\_\_\_\_ (at a charge of \$35) # of name tags needed: \_\_\_\_\_

For more information, please contact the Chamber office at (205) 655-7535.

**Additional vendor information:**

1. Set-up is Thursday, March 9, 2017, from 7am to 8:30 am.
2. Vendors must be open and ready for business at 9 am on Thursday, March 9.
3. Exhibits may not be taken down before 2 p.m. on Thursday, March 9.
4. You will be provided a table (6' x 18") and 2 chairs. Bring your own tablecloth.
5. Electricity is available for a charge of \$35. Cords are provided by the Trussville Civic Center. Please indicate on your application if you need electricity. WiFi is available at no charge.
6. Refund policy: cancellation before February 24—50% refund. On or after February 24—no refunds. With regard to weather-related issues: If the event is cancelled due to severe weather, vendors will have the option of carrying over their registration fees to the same or another future chamber event.
7. Additional information may be forwarded at a later time by email.

The City of Trussville, the Trussville Civic Center, the Trussville Area Chamber of Commerce, their employees or officials shall not be responsible for damage, injury, or loss to any person or goods, whatsoever connected with the event. The applicant will indemnify, save, and hold harmless the City of Trussville, the Trussville Civic Center, and the Trussville Area Chamber of Commerce from actions or proceedings to recover the damages for injuries to persons or property arising from the applicant's occupancy or use of the premises.

I have read and understand the Show rules and agree to the terms stated above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

With regard to weather-related issues: if the event is cancelled due to severe weather, vendors will have the option of carrying over their registration fees to the same or another future chamber event. If the event is held, there are no refunds or carry-overs.